**DEPARTMENT OF PERSONNEL ADMINISTRATION**
OFFICE OF THE DIRECTOR
1515 "S" STREET, NORTH BUILDING, SUITE 400
SACRAMENTO, CA 95811-7258

December 6, 2011

The Honorable Mark Leno
Chair, Joint Legislative Budget Committee
State Capitol, Room 5035
Sacramento, California 95814

**Re: Addenda – for Bargaining Units (BU) 6 - California Correctional Peace Officers' Association (CCPOA), BU 18- California Association of Psychiatric Technicians (CAPT)**

On November 8, 2011, the Department of Personnel Administration informed you of several agreements that the state and Bargaining Unit 6 reached under section 27.01 of the BU 6 Memorandum of Understanding. In that transmittal, we described that agreements the parties reach under section 27.01 become addenda to the BU 6 MOU. With that in mind, attached is a November 15, 2011 agreement on matters related to Pelican Bay State Prison's decision to use a mobile MRI / CT scanner to provide MRI and CT services for inmates. The agreement addresses the impact that this this management decision has on working conditions.

The second attachment is a November 18, 2011 agreement between the state and Bargaining Unit 18. Recently, the Valley State Prison for Women made the decision to change shift hours of certain positions, from 12 hour to 8 hour shifts. The agreement concerns the impact that the change in shift hours has on BU 18 employees' working conditions and is an addendum to the BU 18 MOU. Specifically, the parties agreed to a new bidding schedule for posted positions and available vacation time-slots.

The addenda do not require an additional expenditure of funds. Both agreements are attached for your information.

If you have any questions, please contact Tom Dyer, Legislative Director at (916) 327-2348.

Sincerely,

Ronald Yank
Director

Attachments

cc: Members, Joint Legislative Budget Committee

Jody Martin, Principal Consultant
Joint Legislative Budget Committee

David Lanier, Chief Deputy Legislative Affairs Secretary
Office of Governor Brown

Mac Taylor, Legislative Analyst
Office of the Legislative Analyst

Matthew Cate, Secretary
Department of Corrections and Rehabilitation

ecc: Nick Schroeder, Consultant
Office of the Legislative Analyst

Marianne O'Malley, Director Gen. Government
Office of the Legislative Analyst

Richard Gillihan, Asst. Program Budget Manager
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Karon Green, Chief Consultant
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Alene Shimazu, Chief
Fiscal Analysis, DPA

Julie Chapman, Deputy Chief
Labor Relations, DPA

Pam Manwiller, Asst. Deputy Chief
Labor Relations, DPA

Stephen Booth, LRO
Labor Relations, DPA

# Attachment 1

THE FOLLOWING CONSITUTES AN AGREEMENT BETWEEN
THE CALIFORNIA CORRECTIONAL PEACE OFFICERS ASSOCIATION
AND
CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
PELLICAN BAY STATE PRISON

This Agreement represents the full and complete understanding reached by and between the parties at the conclusion of Meet and Confer negotiations on November 15, 2011, regarding the PBSP Mobile Magnetic Resonance Imaging Computed Tomography Trailer. This Agreement becomes an addendum to the current State Bargaining Unit Six Memorandum of Understanding.

1. CCPOA and the State (PBSP) agree upon mutual consent to reopen the agreement to review and or modify based on changes in program modification or operational need after the MRI (vender) has provided services twice but not more than six times.

2. CCPOA and the State (PBSP) agree to test and confirm institutional radios will be operational within the MRI trailer prior to conducting MRI's.

3. CCPOA and the State (PBSP) agree that Correctional Officers assigned to the HCAU will normally be utilized to conduct the escorts related to the MRI/CT Scan Trailer.

4. CCPOA and the State (PBSP) agree to form an ad hoc committee to review and provide input to OP 1016 and Post Orders, specific to the MRI/CT Scan Escorts prior to implementation. This committee will consist of two local members of CCOPA designated by the Chapter President and two local members of management. Upon completion of this meeting, the ad hoc committee will be considered dissolved. This meeting will be limited to one hour.

5. CCPOA and the State (PBSP) agrees that in the event that the correctional officer assigned to the MRI/CT trailer is relieved by another correctional officer all inmate movement in and out of the MRI/CT scan trailer will stop until the inventory that is required by the MRI/CT scan operational procedure is completed.

| CCPOA | STATE |
|---|---|
| 11/15/11 | 11/15/11 |

Paul Wen[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

# Attachment 2

VSPW PT CONVERSION TO 8 HOUR SHIFTS AGREEMENT
November 18, 2011

This local agreement is an addendum to the current Memorandum of Understanding (MOU) entered into by the State of California (State) and California Association of Psychiatric Technicians (CAPT) which expires July 1, 2012. This agreement is designed to address the impact to Bargaining Unit 18 members regarding the change in shift hours from 12 hour to 8 hour shifts at Valley State Prison for Women (VSPW). The Parties have met and conferred over the impact regarding this work shift conversion at VSPW. This local agreement will sunset at the expiration of the current MOU.

The Parties agree to a sixty (60) day bilateral reopener, effective January 9, 2012, to address any issues not anticipated during the negotiation of this agreement. If no reopener is requested by either party, this provision will expire, unless extended by mutual agreement.

The Parties agree to the attached schedule of hours for PTs will be implemented January 9, 2012.

As a result of this agreement, the parties agree to re-bid post and bid with an effective date of January 9, 2012. VSPW agrees to post the new PT schedule, no later than November 21, 2011 and to complete the walk-up bid process no later than close of business December 9, 2011.

Additionally, the parties agree to rebid the 2012 vacation schedule; starting early as December 12, 2011 and completed no later than close of bid December 30, 2011 utilizing the walk-up bid process.

VSPW

S. RAMIREZ, DPA

D. RAFFERTY, LRA

K. LOCHOWSKI, LRA

J. TUCKER, CNE

CAPT

A. LYLES, CAPT CONSULTANT

S. OCHOA, JOB STEWARD

H. WILSON, DON

A. Rangel SRN II

A. RANGEL, SRN II

E. Mercado SRN II

E. MERCADO, SRN II

DON For C. Jackson-Ridley, AGPA

C. Jackson Ridley, AGPA

# VSPW PT Schedule- January 9, 2012

| Name | POST | SHIFT | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY | BID/MGMT |
|---|---|---|---|---|---|---|---|---|---|---|
| SrLPT | 1 | 07-15 | 0700-1500 | 0700-1500 | 0700-1500 | 0700-1500 | 0700-1500 | RDO | RDO | Excluded |
| OHU 1W | 01 | 22-06 | RDO | 2200-0600 | 2200-0600 | 2200-0600 | 2200-0600 | 2200-0600 | RDO | M |
| OHU 2W | 02 | 06-14 | 0600-1400 | 0600-1400 | 0600-1400 | 0600-1400 | RDO | RDO | 0600-1400 | M |
| OHU 3W | 03 | 14-22 | RDO | RDO | 1400-2200 | 1400-2200 | 1400-2200 | 1400-2200 | 1400-2200 | B |
| RDO A4/OHU | 04 | 06-14 | RDO | RDO | 06 | 06 | 02 | 02 | 05 | B |
| Mental Health A4 2W | 05 | 06-14 | 0600-1400 | 0600-1400 | 0600-1400 | 0600-1400 | 0600-1400 | RDO | RDO | M |
| A4 2W | 06 | 06-14 | 0600-1400 | 0600-1400 | RDO | RDO | 0600-1400 | 0600-1400 | 0600-1400 | B |
| A4 2W | 07 | 06-14 | 0600-1400 | 0600-1400 | 0600-1400 | RDO | RDO | 0600-1400 | 0600-1400 | M |
| RDO A4/OHU | 08 | 14-22 | 03 | 03 | RDO | RDO | 09 | 09 | A4/OHU | M |
| A4 3W | 09 | 14-22 | 1400-2200 | 1400-2200 | 1400-2200 | 1400-2200 | RDO | RDO | 1400-2200 | B |
| A4 3W | 10 | 14-22 | RDO | 1400-2200 | 1400-2200 | 1400-2200 | 1400-2200 | 1400-2200 | RDO | B |
| RDO A4/OHU | 11 | 2W | RDO | A4/OHU | A4/OHU | 07 | 07 | 05 | RDO | B |
| RDO A4/OHU | 12 | 3W | 10 | A4/OHU | A4/OHU | A4/OHU | RDO | RDO | 10 | B |
| Part Time PT* | 15 | 1W | 01 | RDO | RDO | RDO | RDO | RDO | 01 | Excluded |
| VAC RELIEF #1 (2W) | R13 | VARIES 06-14 | | | | | | RDO (Default) | RDO (Default) | B |
| VAC RELIEF #2 (3W/1W/2W) | R14 | VARIES | | | | | | RDO (Default) | RDO (Default) | M |

*- Work hours for Part Time PT are 2100 to 0700 hours.